

Boat reservation rules

9.4.2026 (approved 23.04.2026)

Notes for this English translation, 27 April 2026:

i) This English translation is made for convenience only. The Finnish version is the official version of these rules.

ii) Some Finnish terms have been added in parentheses () for clarification

1. General

- 1.1. These rules have been drafted for the reservation of sailing slots and apply to the keel boats of Teekkaripurjehtijat ry. Dinghies are covered by separate provisions. These rules supersede all previous keel boat reservation rules.
- 1.2. These rules also stipulate the requirements for individuals aspiring to become skippers, as well as the skipper's rights and responsibilities towards the association.
- 1.3. These rules shall be interpreted by the association's meeting in reservation matters and by the board in other matters, who must uphold honesty and fairness in their decisions and adhere to traditional good seamanship. The board monitors compliance with these rules.
- 1.4. These rules must be accessible to all members. Information related to boat reservations should be disseminated as widely as possible both on the association's Internet pages and via email.

2. Definitions

In these rules, the terms defined in this section are used:

- 2.1. Association or club refers to Teekkaripurjehtijat ry.
- 2.2. A skipper (kippari) is the master of the boat (päällikkö). A captain (kapteeni) is a skipper, who has additional rights related to commanding the association's boats.
- 2.3. A dinghy is a boat without a cabin.
- 2.4. A cruiser is a keel boat designated as an inshore, coastal, or offshore boat.
- 2.5. A special reservation (erikoisvaraus) is an additional reservation that the board may make for purposes benefiting the association's activities, such as training and

representation. The board must ensure that special reservations are appropriate for advancing the association's activities. Special reservations cannot be used for the board's own use.

- 2.6. A board incentive reservation (hallituksen kannustinvaraus) is an incentive for board members and/or active officials. Bee hours and reservation fees are not charged for these reservations.
- 2.7. Alliance (liittouma) refers to a reservation group formed by two or more members whose Bee hours have been combined. When a member joins an alliance, all of that member's Bee hours for the reservation period are transferred to the alliance.
- 2.8. The sailing season (purjehduskausi) begins with the launch of each boat and ends with its hauling out.
- 2.9. The reservation period (varauskausi) is the period during which members can make their own reservations. Outside of this period, reservations are for training sails, special reservations, or common sails.
- 2.10. An offshore cruiser (avomeripursi) is a keel boat suitable for more demanding sailing.
- 2.11. A coastal cruiser (rannikkopursi) can be used for short offshore sails close to the coast.
- 2.12. An inshore cruiser (saaristopursi) is primarily intended for sailing in sheltered inshore waters.
- 2.13. The Bee year (talkookausi) begins when the deadline for returning the bee hour lists (talkootuntilista) expires and ends at the corresponding time the following year.
- 2.14. A "Tempaushour" (tempaustunti) is a Bee hour that the board has defined as a special Event. Note: in practice worked hours are doubled, usually at an event where the association gets paid money
- 2.15. A Bee hour (talkootunti) is an hour of work performed for the association.
- 2.16. A reservation maker is a member or an alliance making a boat reservation.
- 2.17. A weekend includes Friday, Saturday, and Sunday.
- 2.18. A first mate is a person designated by the boat's master to act as the boat's deputy master. The first mate does not need to be an association's skipper.

3. Common sailings of the association

Common sails and competitions

- 3.1. Every member is entitled to participate in the association's common sails (yhteispurjehdus), which the organizer or board must announce before the event. Registration must be open to all members of the association. If the number of participants is limited, registered individuals must always be included in the order of registration. The skipper of a common sail is entitled to choose their first mate for the common sail.
- 3.2. Each member is entitled to reserve one place for one member, unless the board announces otherwise. Reservations violating this provision must be canceled upon request.
- 3.3. Introduction sails (esittelypurjehdus) are common sails in which non-members can also participate. The board determines the registration procedures for introduction sails.
- 3.4. Competitions are common sails intended to enable members to become acquainted with competitive sailing.

Training sails and special requirements

- 3.5. The board has the right to impose special requirements (erityisvaatimus) for common sails for a justified reason. The skipper may request the board's permission to set special requirements. These may include, for example, common sails reserved for training purposes for skippers, sailing course instructors, or skipper exam takers. Special requirements may also be set for competitions, such as sufficient sailing experience or an SRC radio license. If special requirements are used and empty space remains on the boat, vacant spots must always be filled by open registration from among the members.

Registration for common sails

- 3.6. The board annually announces the practice for registering for common sails. Registration typically takes place via email or by using an electronic registration system. Events are always announced on the common email list for members.

4. Skipper and boat reservation rights

- 4.1. Ordinary (varsinainen jäsen) and other student (muu opiskelijajäsen) members of the association may be granted skipper rights. Other members may be granted skipper rights for a fixed period of five (5) years. The rights are granted by the board.

- 4.2. If an ordinary or other student member moves to another membership category, any achieved skipper rights will be retained. Captain rights applied for after this will also be granted as to an ordinary or other student member.
- 4.3. Boat reservation rights (veneenvarausoiikeus) may be granted if the entitled member or alliance has a certain number of Bee hours approved by the board. Provisions for Bee hours are made in section 5.
- 4.4. A skipper has the right to act as master on the association's inshore cruisers for which they have received an introduction. Two association skippers together have the right to sail the association's coastal cruisers for which both have received an introduction; one must act as the master of the boat and the other as the first mate. A new holder of skipper rights commits to practicing skippering in good conditions during daylight hours before proceeding to more demanding conditions.
- 4.5. A captain has the right to act as master on the inshore and coastal cruisers for which they have received an introduction.
- 4.6. The association's meeting decides on the qualification requirements for offshore cruisers.
- 4.7. A boat introduction (perehdytys) is considered a separate introduction given by a person deemed suitable by the board.
- 4.8. The board makes decisions on the classification of boats under the association's administration into offshore, coastal, and inshore cruisers, as well as on minimum crew requirements for the boats.
- 4.9. A skipper may take the boat abroad when the boat and its condition, weather conditions, and crew experience are sufficient for safe sailing. The skipper is obliged to notify the board of their intention to take the boat abroad before starting the sail.
- 4.10. A member approved as a skipper must meet the following conditions:
 1. the member must have successfully completed Navigation 1 or an equivalent examination
 2. the member must know how to use a marine VHF radio
 3. the member must either successfully pass the association's own skipper exam or possess a PORY inshore or coastal skipper certificate or equivalent
 4. upon request, the member must be able to demonstrate to the board or a person designated by it the ability to command an inshore cruiser even in difficult conditions, the ability to exercise judgment in all situations, and the ability to ensure the safety, condition, and cleanliness of the boat and crew at sea and in

harbors.

- 4.11. A member approved as a captain must meet the following conditions:
 1. the member must have successfully completed Navigation 2 or an equivalent examination
 2. the member must possess a PORY coastal skipper certificate or equivalent
 3. the member is recommended to have completed a basic first aid course or equivalent
 4. the member must have at least a Coastal Skipper's VHF radio certificate (SRC)
 5. upon request, the member must be able to demonstrate to the board or a person designated by it the ability to command a coastal cruiser even in difficult situations and demonstrate mastery of sailing in coastal conditions.
- 4.12. Having fulfilled the conditions listed above for a member approved as a skipper or captain, the member may apply for the rank of skipper or captain in writing to the board. The commodore or vice-commodore may temporarily grant skipper or captain rights until the board has officially processed the member's application.
- 4.13. A skipper has the right to hold the keys to the boats. A key is handed over for the skipper's use against a 40 euro key deposit. Upon resigning from the association's membership, the skipper must immediately return their keys. The association's treasurer is responsible for key matters.
- 4.14. The holder of reservation rights is entitled to reserve a boat for their own use in accordance with these rules.

5. Boat reservations and reservation rights

- 5.1. Boat reservation rights are automatically granted to members who have fulfilled the following obligations during the previous Bee year or have successfully transferred them:
 1. each booker must have completed at least 20 Bee hours
 2. the booker is a member of the association and
 3. each skipper must have participated in introduction or common sails in accordance with section 5.3.
- 5.2. If the booker has been unable for a justified reason to fulfill obligation 3, they have the opportunity to compensate for it in a manner announced by the board. However, fulfilling obligation 1 is always a prerequisite for boat reservation.
- 5.3. The following principles apply to skippers' introduction and common sails:
 - Each skipper skippers an introduction or common sail twice during the previous Bee year, and these are recorded in the membership register.

- At the Boat reservation meeting, in connection with granting boat reservation rights, it will be checked that the skipper has fulfilled their obligation to skipper introduction or common sails. If not, the board may deny boat reservation rights.
 - If an introduction or common sail is not held due to force majeure or lack of participants, it is counted as completed.
 - A skipper may compensate for their obligation to skipper an introduction or common sail by leading a skipper school lesson, so that one lesson corresponds to skippering one introduction or common sail.
 - A maximum of one common sail instance can also be compensated in another way decided by the board.
- 5.4. If a multiplier is given for Bee hours, the board will make a decision on this and announce it in advance. For Tempaushours, a multiplier of 2 is permanently given for the time being.
- 5.5. Each member is obliged to record all fulfilled obligations in their own bee hour list. Lists must be returned at least two weeks before the Boat reservation meeting in the manner announced by the board; the board may reject lists returned after this. The hour list must indicate if the hours are to be counted towards an alliance.
- 5.6. If desired, a member may apply to the board for the transfer of fulfilled obligations to the next season to obtain boat reservation rights. Transferred Bee and Tempaushours are multiplied by 0.7. Overdue obligations for which no transfer application has been made may be rejected.
- 5.7. Arrangements deviating from normal reservation practice must be submitted as a written application to the board. The application must be returned no later than when submitting the hour lists. The board may take a stand on such applications, but decisions on the matter are made by the Boat reservation meeting.
- 5.8. The board may make special reservations if necessary, before or after the Boat reservation meeting. Several special reservations may be in effect at once.
- 5.9. Upon receiving the hour lists, the board decides:
- the start and end times of the reservation period, separately for each boat if necessary;
 - boat maintenance and hauling-out days;
 - common sails;
 - competition days;
 - training days and their reserve days;
 - special event sailing days;
 - skipper school reservations;

- incentive reservations: the board is entitled to a maximum of two weekend reservations with the necessary number of boats. At most one reservation may be during June-July;
 - special reservations;
 - the possible flexibility of the timing of each maintenance, common sail, competition, incentive reservation, and special reservation;
 - the value of coefficient Y between 0.6 and 0.95.
- 5.10. After this, the board reviews the hour lists and calculates each booker's reservation days from the approved Bee hours as follows:
- the minimum number of hours (20) entitles to three reservation days;
 - thereafter, remaining days are divided proportionally to Bee hours as follows:
 1. calculate the approved Bee hours completed by each booker, subtract the minimum hours (= A)
 2. calculate the sum of hours exceeding the minimum for all bookers (= B)
 3. calculate the number of boat days available for own use (= X)
 4. calculate (Y * X) - (number of bookers * 3 days / booker) = C
 5. calculate the price of a reservation day D = integer part (B / C)
 - a booker receives a total of 3 + integer part (A / D) days.
- 5.11. Based on these calculations, the board prepares the sailing season schedule, into which reservations are made.
- 5.12. Losses of sailing days due to boat breakdown may be compensated by board decision to alliances that have lost days through no fault of their own. Lost days are converted back into hours according to the reservation day price of the current season with a multiplier of 1. The alliance will benefit from these hours at the next spring's Boat reservation meeting. The reservation fee for the days in question will also be refunded to the alliance.
- 5.13. A reservation day begins at 10:00 AM and ends at 10:00 AM the following day, unless the bookers agree otherwise among themselves.

6. Long sail meeting

- 6.1. Before the actual Boat reservation meeting, a long sail meeting is held. The purpose of the long sail is to move exchange locations further away from Helsinki and to offer association members the opportunity to explore the Baltic Sea more broadly.
- 6.2. At the beginning of the meeting, each participant's wishes regarding the timing, crew, and leg to be sailed are heard. The length of a leg is one week unless otherwise agreed. After this, preliminary crews are formed.

- 6.3. Each crew must have at least two skippers or one captain. The crew must have the required number of reservation days available. A long sail takes place continuously from start to finish, unless the Hanko regatta interrupts it.
- 6.4. Reservations should be made amicably. If no agreement can be reached on overlapping wishes, the combined hours between the crews will decide. Finally, the number of reservation days used will be deducted from each crew.

7. Skipper school

- 7.1. The purpose of the skipper school is to coordinate common training sessions for those preparing for the skipper exam or the official PORY exam.
- 7.2. Before the Boat reservation meeting, the board collects registrations for the skipper school. Registration requires 20 Bee hours from each participant. The board decides on participants from among those registered based on their skill level, club activity, and the usefulness of the skipper school.
- 7.3. Participants gather before the actual Boat reservation meeting day and, in groups of approximately three, reserve 5 weekday reservations as training days. A single group's weekday reservations must be at least one week apart, preferably at least two weeks apart. Finally, the 20 Bee hours used for the skipper school are deducted from each participant. Participants share the reservation fees among themselves. The board approves the skipper school reservations.

8. Boat reservation meeting

- 8.1. The actual Boat reservation meeting is held after the long sail meeting. Only members who do not have outstanding payments to the association are entitled to participate in the Boat reservation meeting.

At least the following matters are discussed at the meeting:

- commodore's overview;
 - sailing season events;
 - introduction of new skippers;
 - matters related to boat use: reservation fees, monitoring boat condition, obligation to notify of cancellation of slots;
 - review of reservation practice.
- 8.2. Reservations:
 - a maximum of five consecutive days may be reserved per round;
 - a maximum of 3 separate days may be reserved per round;

- weekends may not be split;
 - unused reservation days are void.
- 8.3. Reservations are made in rounds in the order of the Bee hours accumulated by each booker. Days used for long sails do not affect the reservation order.
- 8.4. The first round includes all who have completed over 50 Bee hours, excluding those who have made a long sail reservation. Reservations continue until everyone has used their reservation days. If desired, additional rounds will be held.
- 8.5. Each reserving member may only have two unused additional reservations at a time. When an additional reservation has been used, the member may make another. Within one week of vacant slots, reservations may be made unlimitedly within the scope of reservation rights. A reservation refers to a single reservation made at one time, lasting a maximum of five (5) days, or three (3) individual days.
- 8.6. Canceled and unreserved days at the Boat reservation meeting become available for reservation by members with reservation rights. All reservations and cancellations must be reported on the skipper list and updated in the calendar. If a member cancels their reservation at least two (2) weeks before the slot in question, or if the boat finds other use, the reservation fee will be fully refunded. Otherwise, the reservation fee will not be refunded.

9. Compliance with the rules

- 9.1. The person who has reserved the boat is responsible for ensuring that a competent skipper acts as the master of the boat.
- 9.2. The skipper is responsible for ensuring that the boat is always sailed with at least a minimum, but nevertheless competent, crew. The skipper is legally responsible for damages and accidents caused to the vessel, its equipment, and the crew. The skipper is obliged to comply with any separate boat usage rules possibly enacted by the board and to meet any requirements stated therein. If the skipper is dissatisfied with the board's decision to demand compensation for damages and accidents caused, the skipper may file a complaint, which will be handled at the next meeting of the association. The complaint must be made to the board in writing within 30 days of receiving notification of the decision.
- 9.3. Accidents must be reported immediately to the board. The board may, at its discretion, demand a marine declaration (meriselitys) from the skipper and take any measures it deems necessary.
- 9.4. Due to abuses and rule violations, the board may:
- demand compensation;

- cancel skipper rights either for a fixed period or permanently after first hearing the member. The decision on cancellation with its justifications must be presented to the next meeting of the association for information. If the skipper is dissatisfied with the board's decision to cancel their skipper rights, the skipper may file a complaint, which will be handled at the next meeting of the association. The complaint must be made to the board in writing within 30 days of receiving notification of the decision;
- take other disciplinary measures allowed by the association's official rules.

9.5. National and international regulations issued by authorities take precedence over these rules in cases of conflict.

9.6. These rules have been approved at a meeting of Teekkaripurjehtijat. The rules may be amended at an association meeting if necessary; in such cases, the matter must be mentioned in the meeting invitation.

10. Transitional and temporary provisions

10.1. These Boat reservation rules come into force on 23.04.2026.

10.2. When returning boat keys that were handed over before the approval of these rules, the member will be refunded their previously paid 20€ deposit, unless they have demonstrably paid 40€ as a deposit.